

RUSHVILLE CITY BOARD OF PUBLIC WORKS AND SAFETY
TUESDAY, MARCH 20, 2012
5:00 P.M.

The Rushville City Board of Public Works and Safety met in regular session on the above date and time at 270 West 15th Street, Rushville, Indiana. Mayor Pavey called the meeting to order at 5:13 p.m. with Gary Cameron, Darrin McGowan, Angie Barton, and Marvin Hedrick answering roll call. Also present were City Attorney, Julie Newhouse, Mike Selke, WIFE Radio, and Melissa Conrad, *Rushville Republican*.

MINUTES

Minutes of the March 6, 2012 meeting were presented for approval. Hedrick made a motion to approve the minutes as presented. Barton seconded the motion. Motion carried.

MAYOR'S REPORT

Mayor Pavey reported:

- He has scheduled a Department Head leadership meeting with Mike Harmless from Crowe Horwath for April 19th from 10:00 a.m. – 2:00 p.m. at the 201 Building.
- The Mayor and Jim Finan toured Pioneer.
- 26 planters are going to be placed on Main Street. The planters will be a cooperative effort by the City, ECDC, Chamber, The Heart of Rushville, and the Irish Committee.
- The Mayor and Chief Jenkins met with the Volunteer Fire Departments to discuss assistance with part time help.
- Received a good report from Dr. Jackman regarding the work at the animal shelter.
- Councilman Smith had his first meeting today on the EIDD Board.
- The Mayor participated in random drug testing today.

CLERK-TREASURER'S REPORT

Copley passed out updates for the City Personnel Handbook Policy.

DEPARTMENT HEAD REPORTS

Animal – Moran said we need to delete the following ordinances regarding City dog tags, since we no longer sell tags. The ordinance numbers are 9105, 9106, 9107, 9108, 9111, 9117, and 9118.

Moran stated she is still waiting to hear back from Purdue.

She is still working on the volunteer program and has decided it may be better to work with kids a little older.

There was a good turn out with the program at Tractor Supply.

Moran stated that the adoption rate at the shelter is 93%.

Fire – Jenkins informed the Board that there are several buildings that are unsafe and need to be demolished. He provided pictures of some of these structures. He said we only have enough money in the budget to take one or two down. Jenkins suggesting that we check with the insurance company about the possibility of the Street Department taking down some of the buildings. Pavey said contractors may consider that the City would be in competition with them if we did this.

Jenkins said they are going to begin inspections of commercial businesses in early April.

Police – Assistant Chief Click said that they have installed a PDF form of the City ordinances in the police cars.

The AED's have arrived. They will be placed in the vehicles after they have been programed.

The perimeter fencing arrived today.

Click stated that there have been several residential burglaries recently.

They are working on a policy for secondary employment.

They have been going through the hiring process. On February 10, 19 applicants participated in the agility and written tests. This narrowed the field to 12 applicants. They will continue with the formal interview process and then the field will be narrowed down for second interviews which will include participation with the Board of Works members.

Street – Miller asked permission of the Board to hire Jake Hadix for part time seasonal help at the rate of \$8.00 per hour. McGowan made a motion to hire Hadix for seasonal help not to exceed 40 hours per week at a rate of \$8.00 per hour. Barton seconded the motion. Motion carried.

Miller said they will be placing wood chips on the walking trail at the amphitheater.

Park – Mathews asked to purchase a zero turn radius mower. Mathews said he could use 2 mowers, but would make due with one. Hedrick made a motion to recommend to Council to allow Mathews to purchase one mower out of the non-reverting fund. Cameron seconded the motion. Motion carried.

CITIZEN CONCERNS

None.

UNFINISHED BUSINESS

Social Media Policy – Newhouse suggested that the Mayor appoint a committee to review the sample policies that they have received. Newhouse stated that the main thing she is seeing in any of the policies is that you do not monitor anything outside of work. Pavey said he has been told that basically you don't talk about work. Cameron and Barton agreed to serve on the committee.

NEW BUSINESS

Secondary Employment Policy – One of the problems comes up when an employee is at their primary place of employment and an incident occurs where they are management at their secondary place of employment and they leave the primary place of employment. The question is how to define "primary place of employment". Pavey asked Click if he would supply the Board with the paper work that he has on the matter and we will address the matter further at the next meeting.

Brackney Settlement – The settlement agreement in the law suit with Brackney is approximately \$13,000.00. We can use approximately \$8,000.00 from the retainage account. The City will need to come up with approximately \$5,000.00. Cameron made a motion to apply the \$8,000.00 from the retainage toward the settlement and asked the Clerk-Treasurer to review the budget for the remaining \$5,000.00. McGowan seconded the motion. Motion carried.

321 West 7th Street – Pavey said that the Trinity Church is interested in this property. The City has a lien on the property, but the property is not in the City's name at this time. It is scheduled for tax sale April 3rd.

Easement Request – Nine Star is requesting an easement in the Riverside Park area for a 3 foot wide all utility easement.

16th Street Extension – Pavey said he has been in discussion with Bungee regarding a right of way on the final piece of property. This will be an active railroad crossing as requested by the schools. Bungee will maintain the crossing. We will reimburse for the tree trimming as part of the CSX policy. They will put down gravel for a walking path along the rail. Hedrick made a motion to approve the Memorandum of Understanding with Bungee. Barton seconded the motion. Motion carried.

Pavey also said the train will park up north between County Road 200 N and 300 N.

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There was no further business to come before the Board of Works; Barton made a motion to adjourn. Cameron seconded the motion. The meeting adjourned at 6:04 p.m.

MICHAEL P. PAVEY, MAYOR

GARY M. CAMERON, MEMBER

DARRIN L. MCGOWAN, MEMBER

ANGELA L. BARTON, MEMBER

MARVIN L. HEDRICK, MEMBER

ATTEST:

ANN L. COPLEY, CLERK-TREASURER